



Green Steps – Wild Weekend Product Manager

All our JDs are designed for **part-time volunteers** who are willing to support our journey into nature education, but have only limited time available next to their busy schedule of paid work or full time studies. Volunteer roles are not compensated.

Several single JDs can be combined into **part- or full time internship positions** for which we offer a negotiable compensation based on candidate's skills and competencies. We generally recommend to start with a volunteer role to learn about our workflow and move from there gradually towards more responsibilities.

We expect from all candidates an **affection for nature**, a **growth mindset and digital literacy**, but offer training on the job in regard to all tasks. Use this opportunity to improve your own skill set in a team of purpose driven educators.

Please get in touch with us and learn about Green Steps' current needs.

We thank you for your time and interest!

Website Manager - English

a) Responsibility:

Ensure all Green Steps events, and key website content is updated and available in English language. To be implemented in cooperation with Website Manager – Chinese.

b) Tasks:

1. Edit and share Family Film pre- and post-event information
2. Edit and share Plastic Pirate pre- and post-event information
3. Edit and share Wild Weekend pre- and post-event information
4. Edit and share Curious Camps pre- and post-event information
5. Edit and share articles about education, parenting and nature

c) Qualification & requirements:

1. Interest in education and ecology
2. High proficiency in written and spoken English
3. Chinese proficiency of advantage
4. Natural interest in customer well-being
5. Social media, online design and digital marketing literacy

d) Time commitment:

4 hours/week; minimum 3 months